



#### READY TO DO MORE? MAKING THE SWITCH IS EASY.

You're only 4 simple steps from better business banking!

With your Do More Business™ Checking account, you get industry-leading benefits that help you not only run, but grow your operation – Zelle® for your business, no maintenance fees and unlimited transactions.\* Plus, now you can track all your finances in one place.

Let's get started:

FIRST INTERNET BANK



## BEGIN USING YOUR NEW ACCOUNT



- To register for business online banking, click here
- Click "Get Started" in the top right corner and follow the on-screen directions
- · Select username and password for future logins; remember: passwords are case sensitive
- Next, download the First IB Business Banking app from the Apple App Store or Google Play
- To access your information, click "Accounts" in the navigation bar; select your account from the dropdown
- Activate your new business debit card(s)

Need help with registration? Contact a Relationship Banker at bank@firstib.com or 1-888-873-3424

# 2 STOP USING YOUR PREVIOUS BUSINESS ACCOUNT

- Temporarily keep the account open with enough funds on hand to cover outstanding payments
- To prevent inadvertent use, securely dispose of unused checks and deposit slips;
   cut up your old ATM and debit card(s)





## 3 SWITCH YOUR AUTOMATIC PAYMENTS

Automatic payments that you send and receive will need to be redirected to your Do More Business Checking account. Here's how:

- Incoming deposits (credits): Provide your new account and routing numbers to customers and those who send you automatic payments. The First Internet Bank routing number is 074014187
- Outgoing payments (debits): To change utilities, vendor payments and more, have the following required information on hand: biller name, billing address, phone number and your account number as it appears on your bill. Remember to switch merchant accounts and payroll, too
- To avoid cash flow interruption, these changes should be completed within 30 days

# CLOSE YOUR OLD BUSINESS ACCOUNT

- · Be sure all checks have cleared
- Once every automatic transaction is successfully being deducted from or credited to Do More Business Checking, you can close your previous account

Welcome to First Internet Bank; enjoy your new account.



